

**Reference Form**  
**The Part Time MBA Programme, Offered In Singapore**  
Leeds University Business School

NOTE TO APPLICANT: Please ensure that this reference form is passed on to your referee and ensure that it is returned to us by the referee.

APPLICANT'S NAME \_\_\_\_\_

REFEREE'S NAME

POSITION

ADDRESS

TELEPHONE NUMBER

FAX NUMBER

To the referee. Thank you for kindly agreeing to provide a reference for the above applicant to our Part-time MBA Programme, offered in Singapore. The Programme is over 2 years and involves intensive study of a wide range of management areas. The ability to grasp concepts and to apply them to practical situations is important. With some variations, around 40% of assessment is by examination written, 40% by assignments relating coursework to management problems within working organisation and the balance by a dissertation or project. The success of the programme for the individual and for the other participants depends in part on the ability and willingness of everyone to contribute to discussion within small groups as well as in plenary sessions. The typical age range of the participants will be 26-35. Most will be middle or senior managers and will have university degrees or equivalent professional qualifications.

*Would you please send the completed reference to us at the address given overleaf.*

1. How long have you known the applicant? \_\_\_\_\_ years.

2. In what connection have you known the applicant?

3. What do you consider to be his / her main strengths?

4. What do you consider to be his / her main weakness?